



Northwest Territories Courts

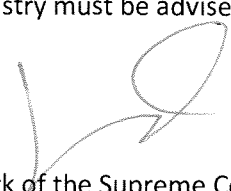
To: All Member of the Northwest Territories Bar

13 May 2011

CLERK'S PRACTICE DIRECTIVE NO. 13

Equipment for Electronic Evidence Presentation or Appearances

The frequency and variety of use of electronic equipment for the presentation of evidence or remote appearances in NWT Courts continues to increase. Due to the need to ensure that equipment is available and tested to ensure Court proceedings are not disrupted; the Court registry must be advised as follows:


Clerk of the Supreme Court
Clerk of the Territorial Court

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|---|--|
| In Yellowknife, Hay River and Inuvik | |
| Audio or video evidence, such as CD, DVD or windows media player | 24 hours notice and preferably tested on Court equipment the day prior to use in Court. If own equipment is to be used – same notice is required for proper cabling. |
| Teleconference or video-conference | 1 week notice, request to Court in writing and should include location and contact information for remote location |
| Any other equipment such as projectors, computer monitors, etc... | 24 hours notice |
| In circuit locations | |
| Audio or video evidence, such as CD, DVD or windows media player | 5 business days prior to circuit departure date. If own equipment is to be used – same notice is required for proper cabling. |
| Teleconference or video-conference | Video-conference not available in circuit locations. Teleconference 5 business days prior to circuit departure. |
| Any other equipment such as projectors, computer monitors, etc... | 5 business days prior to circuit departure date. |