TO GIVE NOTICE OF A PAYMENT HEARING

STEP 1

COMPLETE the NOTICE OF PAYMENT HEARING. To complete this form, type or print clearly.



STEP 2

FILE the NOTICE OF PAYMENT HEARING by taking it to the Territorial Court registry. The staff will tell you the hearing date. Then they will check the form and, when it is accepted for filing, apply the registry stamp and return the copies you need for your records and for serving on the creditor.



STEP 3

PERSONALLY SERVE the creditor with a copy of the summons at least 14 days before the hearing date. The purpose is to be sure the creditor knows about the payment hearing. You should bring your completed AFFIDAVIT OF SERVICE (Form 3) to court with you.



STEP 4

THEN the payment hearing takes place. If the creditor does not attend the payment hearing, the judge may hold the payment hearing or cancel or adjourn it.

The purpose of a payment hearing is to allow a judge to

- assess the debtor's ability to pay; and
- consider whether a payment schedule should be ordered.

NOTICE OF PAYMENT HEARING

IN THE TERRITORIAL COURT OF THE NORTHWEST TERRITORIES

| REGISTRY FILE NO. |
|-------------------|
| |
| REGISTRY LOCATION |
| |

| TO: | NAME | | | | | CREDI | TOR | O |
|---|------------------------|--------------|----------------|-----------------|----------------------------|--|-----|-------------|
| Fill in name, address and telephone number of person you are notifying about the payment hearing. | ADDRESS | | | | | | | NOTICE OF F |
| | CITY, TOWN, COMMUNITY | | TERI | RITORY/PROVINCE | POSTAL CODE | TELEPHONE | | PAYMENT |
| FROM: | NAME | | | | | DEB | TOR | ENT |
| Fill in name, address and telephone number of debtor who is requesting the payment hearing. | ADDRESS | | | | | | | HEARING |
| | CITY, TOWN, COMMUNITY | | TERI | RITORY/PROVINCE | POSTAL CODE | TELEPHONE | | a |
| A payment hearing wi | ll be held in the Terr | itorial Cour | t of the North | west Territor | ies on | | | |
| Date | | at | Ti | M | | or as soon after this time as the Territorial Court schedule allows. | | |
| | | at | | Li | ocation of Payment Hearing | | | |

What happens at the payment hearing?

Evidence may be heard about any of the following:

- a. the income and assets of the debtor;
- b. the debts owed to and by the debtor;
- c. any assets that the debtor has disposed of since the claim arose;
- d. the means that the debtor has, or may have in the future, of paying the amount owed.

The judge may order a payment schedule specifying

- a. the date by which the debt must be paid, or
- b. the amounts and dates of installments.

What happens if a creditor does not attend the payment hearing?

The judge may hold the hearing, cancel it or postpone it.

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|----------------------------|------|---|---|
| A judge or clerk will date | | | |
| and sign this form. | Date | | Judge or Clerk of the Territorial Clerk |