TO SUMMON A PERSON TO PAYMENT HEARING

STEP 1

COMPLETE the SUMMONS TO PAYMENT HEARING. To complete this form, type or print clearly.



STEP 2

FILE the SUMMONS TO PAYMENT HEARING by taking it to the Territorial Court registry. The staff will tell you the hearing date. Then they will check the form and, when it is accepted for filing, apply the registry stamp and return the copies you need for your records and for serving on the person named in the summons.



STEP 3

PERSONALLY SERVE the party named in the summons with a copy of the summons at least seven days before the hearing date. The purpose is to be sure the person knows about the requirement to come to court. You should bring your completed AFFIDAVIT OF SERVICE (Form 3) to court with you.



STEP 4

THEN the person named must appear on the hearing date. If the person does not appear, a warrant for arrest of the person may be issued.

The purpose of a payment hearing is to allow a judge to

- assess the debtor's ability to pay; and
- consider whether a payment schedule should be ordered.

You can require the person to bring documents and other things that relate to:

- the income and assets of the debtor;
- the debts owed to and by the debtor;
- any income and assets that the debtor has disposed of since the cause of action arose;
- the means that the debtor has, or may have in the future, of paying the amount owed;
- any other subject concerning the payment of the amount owed that the judge may allow.

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SUMMONS TO PAYMENT HEARING

REGISTRY FILE NO.

What happens at the payment hearing?

Evidence may be heard about any of the following:

- a. the income and assets of the debtor;
- b. the debts owed to and by the debtor;
- c. any assets that the debtor has disposed of since the claim arose;
- d. the means that the debtor has, or may have in the future, of paying the amount owed.

Can the Summons be cancelled?

Any person who is served with a SUMMONS TO PAYMENT HEARING may apply to a judge who may

- a. cancel the SUMMONS TO PAYMENT HEARING if the person is not the right person to provide the information on behalf of the debtor; and
- b. issue a new SUMMONS TO PAYMENT HEARING to someone who is the right person to provide the information.

What happens if you do not attend?

of the Territorial Court.

A judge may issue a WARRANT OF ARREST for your arrest.

This SUMMONS has no		
effect unless signed and	Date	Judge or Clerk of the Territorial Court
dated by a judge or a clerk		