



The Supreme Court of the Northwest Territories

To: Members of the Northwest Territories Bar

July 23, 1996

CLERK'S PRACTICE DIRECTIVE NO. 1

FILING PURSUANT TO RULE 11

As you are aware, Rule 11 of the Rules of Court of the Northwest Territories provides for the issuance of actions by telephone or telecopier. You will notice that there are certain requirements to be met by both the solicitor filing and the Clerk of the Court.

Rule 11(1)(b): This endorsement will be placed on the backer of the originating document and will be "I ___ (solicitor) ___ certify that on ___ (date of receiving file #) ___, I received file number ___ (file #) ___ from ___ (clerks name) ___ Clerk of the Court by telephone/telecopier.

This certificate must be by a solicitor who is a member of the NWT Bar.

Rule 11(1)(c): The solicitor shall provide a covering letter to the Clerk of the Court stating that the attached documents were issued via telephone/telecopier and shall provide proof of compliance with this subrule, i.e.: copy of Registered Mail Card, courier waybill, etc.

Clerk of the Supreme Court